

POLICY OF	POLICY NUMBER	PAGE NUMBER
STATE OF DELAWARE	C-08	1 OF 1
DEPARTMENT OF CORRECTION	RELATED NCCHC/ACA STANDARDS: P-C-08/4-4412 (IMPORTANT)	
CHAPTER: 11 HEALTH SERVICES	SUBJECT: HEALTH CARE LIAISON	
APPROVED BY THE COMMISSIONER:		
EFFECTIVE DATE: 11-19-07		

PURPOSE:

Healthcare issues are addressed when qualified health care personnel are not on site at least 8 hour per day.

POLICY:

1. Facility administration will assign the individual to serve as the contact person/health care liaison. The Site Medical Director will also approve areas of responsibility and training requirements for the health care liaison.
2. Training for the health care liaison will be coordinated by the Health Services Administrator, Medical Director and the institutional authority. Training includes how and when to contact health care individuals and maintaining confidentiality of information.
3. Responsibilities for the individual may include:
 - a. Reviewing intake information to ensure any immediate concerns are addressed.
 - b. Review urgent or emergent sick call requests and follow up with on-call physician or healthcare staff.
 - c. Verify disposition recommendations such as special diets, housing, etc. are being implemented.
4. The institutional authority will designate an individual or a post to coordinate health care needs when health care personnel are not on site.
5. A job or post description is available for designated individuals.

Reference:

Standard for Health Services in Prisons, National Commission on Correctional Health Care, 2003, P-C-08
 American Correctional Association: Standards for Adult Correctional Institutions, 4th Edition, 2003. 4-4383